

Necessary documents for the opening of a doctoral programme (quod vide § 9 of the regulations for doctoral programmes)

1. 3 bound copies of the dissertation (according to § 10 of the regulations for doctoral programmes)
 - including title page according to annex 1 of the regulations for doctoral programmes
 - summary of the scientific results not bound!
2. 1 copy of the scientific results (thesis) as copyⁱ as well as electronic copy (PDF-file) including title page corresponding to annex 4 of the regulations for doctoral programmes
3. Application to the dean for execution of a doctoral programme (proposal see overleaf)
4. Proposals on 3 (!) evaluators
 - 2 of them must be external** (please indicate complete address)
5. Proposals on the composition of the doctoral board [§ 2 (2) regulations for doctoral programmes]
 - 7 habilitated persons, at least 4 of them must be professor
 - 3 members of the doctoral board must not belong to the institute in which the dissertation was prepared.
 - (Please name your chairman and one representative)

Attention: The chairman of the board is not allowed to be an evaluator at the same time!
7. 1 copy of the bibliographical abstract in English
8. 1 copy of the bibliographical abstract in German
9. personal data sheet with scientific career (signed, with contact information and school leaving qualifications)
10. list of scientific papers (publications, speeches, poster, patents)
11. documentary evidence about university degree (BSc and MSc)
(only certified copies of authorized translations into German)
12. Statement about the acceptance of the regulations for doctoral programmes
13. Statement of authorship according to § 8 (2) of the regulations for doctoral programmes

ⁱ 13 copies have to be handed in later if the thesis is accepted